

## ETTINGTON PARISH COUNCIL

Park View, Honington, Shipston on Stour CV36 5AA  
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### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 8<sup>th</sup> NOVEMBER 2023

Present: Councillors D Clarke, R Smith (Chair), R Whitfield, G. Lambert, D. Hughes, I. Houghton  
Attending: Clerk Jane Carter. District Councillor Trevor Harvey

1	<b>Apologies for absence or not present :</b> No apologies received. Cllr Smith agreed to contact Cllr Melville-Wright.
2	<b>Declaration of Pecuniary Interests:</b> - None declared
3	<b>Minutes</b> of the last Parish Council Meeting on Wednesday 18 <sup>th</sup> October 2023 were approved and signed as true record.
4	<b>Community Centre Update:</b> A storage space facility had been created and there had been some interest from residents. Expenditure was high due to increased spend on repairs and upgrades to the building
5	<b>Warwickshire County Council report:</b> Cllr Seccombe had sent apologies. <b>Stratford District Council updates:</b> Cllr Harvey had circulated a report, and this was noted (attached)
6	<b>Open Forum:</b> none
7	<b>Planning and Highways Matters:</b>  I. Highways matters: Cllr Smith had met with Warwickshire County Councillor Seccombe and representative from highways. They had walked the pavement from the shop to Rogers Lane. Highways would cost works to move the lamppost from the middle of the footpath, widen the pavement along that stretch, drop the kerb to the bus stop so that was accessible all the way to the public house. This would be conducted in stages over a 2-3 year period  To note and consider: I. 23/02875/COUR. Manor Farm Fulready Ettington Stratford-upon-Avon CV37 7PE. Change of Use from Agricultural use to Class R flexible Business Use to accommodate an equestrian rehabilitation centre. NO COMMENT II. 23/02085/FUL Land Off Short Lane Ettington Warwickshire CV37 7SR. Erection of four detached dwellings served from existing vehicular access with associated landscaping works: APPLICATION WITHDRAWN
8	<b>Finance Report</b>  The finance report had been circulated: -  i. Payments and receipts as circulated were approved

	<ul style="list-style-type: none"> <li>ii. Bank reconciliation: current account- this was approved</li> <li>iii. Bank reconciliation: reserves accounts- this was approved</li> <li>iv. Debit card: a debit card was approved for use by the clerk with a limit of £1000</li> </ul>
9	<b>Clerk's and Correspondence Report</b> – This had been circulated and was noted. It was agreed that a donation would be made for the purchase of new Xmas Tree lights up to £100.
14	<b>Youth area and playground project:</b> The working group had received copies of all six tenders for review. They would be meeting to discuss the final shortlist and agree on the preferred tender.
15	<b>MUGA Update:</b> Cllr Smith had had fitted a self-closing mechanism to the gate, but this may require further work to strengthen it. The clerk would continue to look at remote lighting options
	<b>Budget and Precept 2024-25:</b> the clerk had circulated a paper which was noted. The council had operated on a break-even budget with rate of inflation increases for the past 3 years. There was a potential shortfall of £4k in the budget due to increased costs. Reserves would be low following the expenditure on the youth area project and toilets. There was a requirement to build reserves for future capital expenditure including new ground maintenance machinery and a play area improvement fund. Following a lengthy discussion, it was agreed that the clerk would look at a timeline of expenditure on assets and a cash requirement. This would be circulated for discussion and approval of the precept at the next meeting.
15	<b>Dates of Future Meetings</b> The next meeting would be Wednesday December 13th, 2023. The meeting was closed at 9.28 p.m.

Approved By \_\_\_\_\_

Date \_\_\_\_\_